



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/15-2020/21² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Firat University	TR ELAZIG01	Ahmet ŞAŞMAZ Erasmus Institutional Coordinator Email : asasmaz@firat.edu.tr Tel.: 00904242370061 Assist. Prof. Dr. Mustafa ULAS Faculty of Technology Dept. of Software Engineering Firat University 23119 Elazig, Turkey Tel.: ++90 424 2370000 Fax: ++90 424 2377064 E-Mail: mustafaulas@firat.edu.tr	http://catalog.firat.edu.tr/?Dil=ENG
KATOWICE INSTITUTE OF INFORMATION TECHNOLOGIES	PL KATOWIC12	Marian Pawelczyk, Phd Rector rektor@wsti.pl Dobromiła Stano Erasmus Coordinator erasmus@wsti.pl dobromila.stano@wsti.pl tel. +48322072707	http://www.wsti.pl/strefa-studenta/organizacja-studiow/program-erasmus/638-wazne-dokumenty

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

If the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of **January** in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of students and total number of months*]	
TR ELAZIG01	PL KATOWIC12	061 12.1	Informatics, Computer Science, Technology	1	2 (10)	--
PL KATOWIC12	TR ELAZIG01	061 12.1	Informatics, Computer Science Technology	1	2 (10)	--

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching	Staff Mobility for Training *	
				[total number of days of teaching periods or average duration *]		
TR ELAZIG01	PL KATOWIC12	061 09.0	Informatics, Computer Science, Technology	2 x 1 week	8 teaching hours	--
PL KATOWIC12	TR ELAZIG01	061 09.0	Informatics, Computer Science Technology	1 x 1 week	8 teaching hours	--

average duration can be indicated if relevant.]

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KATOWIC12		English	Polish	B1 English	B2 English
TR ELAZIG01		English	Turkish	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements^{5a}

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn semester* [month]	Spring semester* [month]
TR ELAZIG01	30 th August	30 th January
PL KATOWIC12	15 th August	15 th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its conditional decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions^{6a}

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

^{5a} To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff

TR ELAZIG01: <http://portal.firat.edu.tr/WebPortal/?BirimID=49&Git=VeriOku&SayfaID=1349&/ECTS.html>

PL KATOWIC12: <http://www.wsti.pl/strefa-studenta/organizacja-studiow/program-erasmus/638-wazne-dokumenty>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ELAZIG01	asasmaz@firat.edu.tr international@firat.edu.tr	http://www.mfa.gov.tr/default.en.mfa
PL KATOWIC12	erasmus@wsti.pl dobromila.stano@wsti.pl	http://www.msz.gov.pl/en/travel_to_poland/visa/visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ELAZIG01	asasmaz@firat.edu.tr international@firat.edu.tr	http://portal.firat.edu.tr/WebPortal/?BirimID=263&Git=VeriOku&SayfaID=2314&/Insurance.html
PL KATOWIC12	kwestura@wsti.pl erasmus@wsti.pl	http://www.wsti.pl/strefa-studenta/organizacja-studiow/program-erasmus/638-wazne-dokumenty

4. Housing

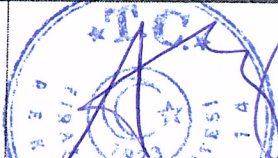
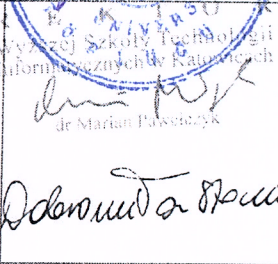
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ELAZIG01	international@firat.edu.tr	Our university can assure free accommodation for 20 students within the campus. For the rest, we will help them to find a place in private dormitories. For more details, please contact us by email .

PL KATOWIC12	erasmus@wst.pl	<p>Students can benefit from dormitory at the University of Silesia in Katowice and Sosnowiec. http://english.us.edu.pl/accomodation</p> <p>We help students to find a place in private dormitories.</p>
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
TR ELAZIG01	Prof. Dr. Ahmet Sasmaz	14.05.2014	
PL KATOWIC12	<p>Marian Pawełczyk, PhD Rector</p> <p>Dobromiła Stano, MA Erasmus Coordinator</p>	09.05.2014	

^{6a} It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide (http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm). A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

⁶ Scanned signatures are accepted